

Chapter of the Year criteria
2016 edition

Points will be awarded for activities in the following categories. Unless otherwise indicated, they will be awarded for each such activity.

The contest will run annually from January 1 to December 31, with award presentation at Congress. The Executive Officer will establish the deadline for submissions each year. All activities must be signed off on by the Advisory Council. Failure by Advisory Council to submit necessary forms and payments on time may result in points being deducted or even disqualification.

The format of the submission is up to the Chapter, but a spreadsheet or Word document is preferred. The submission should list, for each of the subcategories below for which points are claimed, the points claimed and a justification. The expected justifications can be found on the annotated version of these criteria. For category 4, a listing of the events, with their category (or categories) is appropriate. Interim reports 2 or 3 times a year are welcomed.

1. Membership
 - a. 20 points for each member initiated (both degrees, not just the obligations)
 - b. 10 points for each set of 3 candidates at State degree classes
 - c. 40 points for meeting ISC membership goal
 - d. 20 points if number of candidates brought in exceeds ISC goal by 10-20% of Chapter's membership at start of year. 40 points if increase is more than 20%. Positive growth in Chapter membership must be achieved.
2. Ritual (all work must be done from memory to receive credit)
 - a. 25 points for each Degree conferred. (credit also if Chapter does work at State degree class as a Chapter)
 - b. 15 points for each open ceremony
 - c. 20 points for participating in Chapter proficiency competition
 - d. Participation in State competition (also MATOC when held in Maryland)
 - i. 20 points for each team contest
 - ii. 10 points for each individual contests (up to 5)
 - iii. 5 points for winning contest (max 30 points per Chapter per competition)
 - e. 5 points for each victory at MATOC or other out of state competitions (max 30)
3. 40 points for each observance of Obligatory Days
4. 25 points for each activity in following categories. Points will be awarded for each activity, even if it falls into more than one category. Normally, points will not be awarded if an activity is repeated. Bonus points may be awarded if the activity is particularly significant.
 - a. Fund raising (must make a profit)
 - b. Masonic service
 - c. Civic service
 - d. Fun activity
 - e. Prospect activity
5. 30 points if incoming Master Councilor submits term plan to Advisory Council before Installation

6. Attendance – points awarded on basis of average attendance over the course of the year
 - a. Attendance of DeMolays, advisors: 10 points if it between 5 and 10, 20 points if it is between 10 and 15, 30 for 15-20, etc. All meetings must be regularly opened and have minutes recorded. Minimum 12 meetings per year.
 - b. Attendance of new (under 1 year) members: 5 points between 1 and 2, 10 between 2 and 3, etc.
7. 20 points for each participant at Congress and Conclave (up to 4)
8. Athletics
 - a. 20 points for participation by Chapter. (In team competitions, multiple Chapters forming a single team will split points.)
 - b. 10 points for winning competition. (In a multiple event competition, like a track meet, points will be awarded based on Chapter performance, not for each event.)
9. Awards
 - a. PMC-MSA: 40 points for earning it, 20 points if only letter of intent is submitted
 - b. 50 points for each Blue Honor Key
 - c. 50 points for each Representative DeMolay
 - d. LCC: 10 points for each part completed (5 additional points for DeMolays taking parts 3, 4, 5 and for new members completing any part)
10. Visitations
 - a. 10 points for visiting another Chapter's meeting (minimum 5 members plus advisor) (up to three times per year for each other Chapter). Out of state visitations are acceptable.
 - b. 5 points for visit at Installation - Chapter, Assembly, Bethel or Sponsoring Body
 - c. Up to 10 points may be awarded for assisting in another Chapter's service activity.
11. DeMolay Month
 - a. 30 points for submitting an entry in a DeMolay Month contest (state and/or national)
 - b. 20 points for getting story in newspaper, radio, TV, etc.
 - c. If Chapter doesn't do (a), 20 points for having two public activities solely to publicize DeMolay. (This would exclude Church service for Devotional Day, work for Lodge, etc.)
12. Up to 30 points for having working method for communication among Chapter members
13. Advisory Council
 - a. 30 points for holding regular meetings (minimum 8 a year)
 - b. 10 points for each representative at any State Advisors Meeting (up to 2)
 - c. 10 points for a net increase in the membership of Advisory Council
 - d. 10 points for each LCC part completed
14. Sweetheart
 - a. 20 points for having a Sweetheart who participates in Chapter activities
 - b. 10 points if she participates in State Sweetheart activities (TBD)
 - c. 10 points for each LCC part completed

15. Parents Club

- a. 25 points for having a functioning Parents Club
- b. 10 points for each activity for benefit of Chapter
- c. 10 for a net increase in membership of club
- d. 5 points for each representative at State Parents Club meetings
- e. 10 points for each LCC part completed

The Awards Advisor reserves the right to cap the points awarded in any category, but this is unlikely to happen. These criteria will remain in effect until superseded.

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